

This form is to be used in lieu of a rent receipt, where you are residing in a private rental agreement without regular receipts of rent payment.

Note: If you normally have a lease and rent receipts, this statement is not sufficient for processing any rent after you have moved in or out.

PART A – Member to complete

I, (Member's full name) , Employee ID

declare that I live at:

State Postcode

My contact details are:

Phone number ()

Email

My rent is: \$ per week I commenced payment of rent on
(Note: if sharing indicate your share of the RENT ONLY) I ceased payment of rent on
Do not include other expenses, such as lawn mowing, electricity, other utilities, food etc. I have paid rent up to

Are you the sole occupant of this property? Yes No **The following people** (military and/or civilian, including children) **also live at this address**

Family name	Given name	Date of occupation

(if more than five (5) other occupants please add their details on a separate sheet)

PART B – Owner to complete

I, (Owner's full name) am the owner of the property named above where the ADF member lives.

My contact details are:

Address

State Postcode

Phone number ()

Email

I received a bond of: \$ on

I confirm the details relating to the property in PART A are correct

Comments

Declaration by Member and Owner

- The information I have provided in this form is true and accurate.
- I am aware that the giving of false or misleading information, documents or statements to Defence Housing Australia or the Department of Defence is a serious offence under the *Commonwealth Criminal Code 1995* and the *Defence Force Discipline Act 1982* and that this legislation imposes substantial penalties, including imprisonment, for committing these offences.
- I understand that any entitlements provided to me as a result of such conduct may be recovered.

Member's signature 

Date

Owner's signature 

Date