

Rendered in 0.024 seconds

17/10/2012





Dear

IDENTIFICATION OF NON-FAIR WEAR AND TEAR AT

As a result of DHA's inspection carried out at the above address following your recent uplift, items of non-fair wear and tear have been identified. Non-fair wear and tear arises from damage to a property (whether accidental or intentional) and includes items listed on the Tenant Acknowledgment Form (TAF) as tenant responsibilities. The Defence Residence Agreement (DRA) outlines tenant responsibilities and what constitutes non-fair wear and tear (NFWT).

The inspection was conducted on 3/10/2012 and the following non-fair wear and tear damage/failure to meet tenant responsibilities were identified:

Description	Estimated Cost
Carpet replacement to all carpet areas, due to	\$1,160.15
neglect. Carpet is heavily stained to all carpet	. '
areas.	
Carpet is 6 years old. Tenant to pay 40% of replacement cost	

Attached is the Tenant Acknowledgement Form (TAF) detailing the tenant charges, and supporting documentation where applicable. Please note that if the actual cost is higher than the estimated cost indicated on the TAF, you will only pay the estimated amount. If the actual cost is less than the estimate, you will only pay the lesser amount of the contractors invoice.

It is requested that you initial against the charge/s and sign the TAF to indicate your acceptance. The signed TAF is to be returned to me by fax on 02 6222 2223 within fourteen days.

Should you have any questions regarding the items identified, please do not hesitate to contact me on 02 8836 5700.

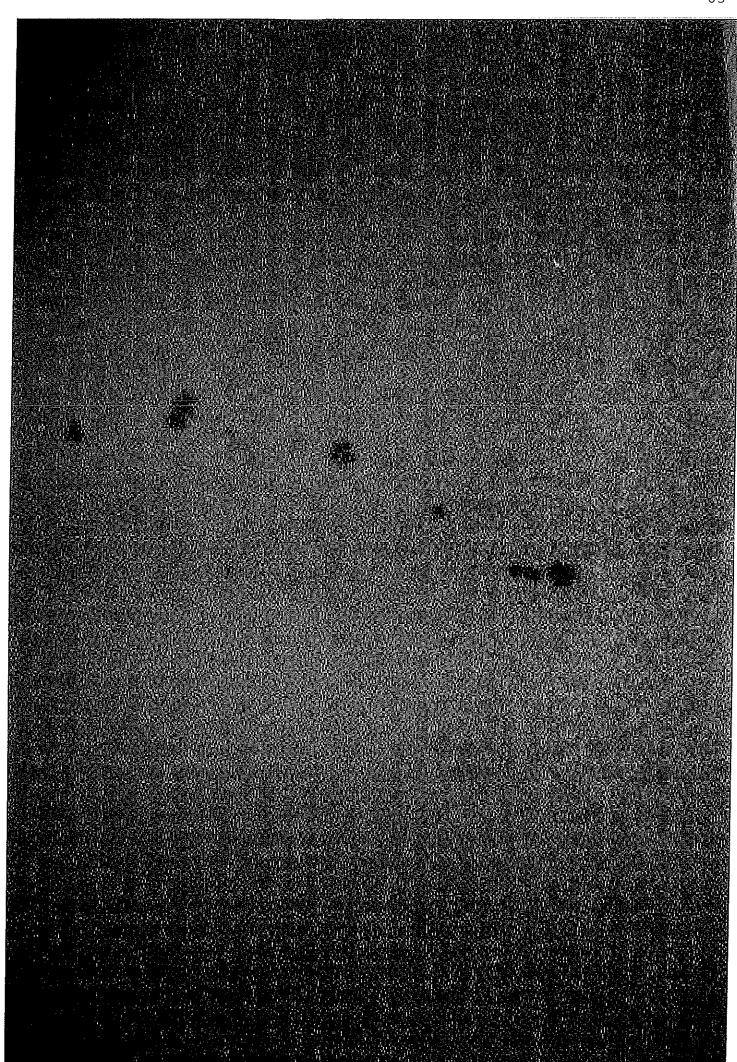
Yours sincerely

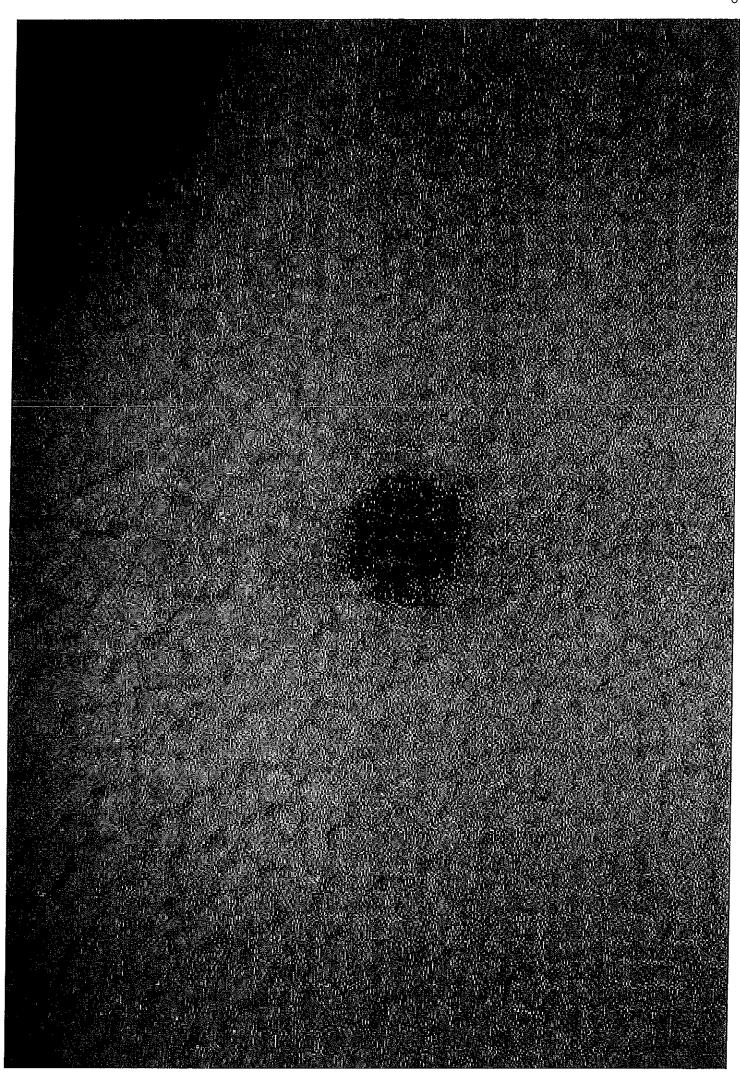
Rebecca Meredith
Senoir Property Manager

Encl: TAF, Photos (if applicable)

SYDNEY HOUSING MANAGEMENT CENTRE

Level 13 Jessle Street Centre
2-12 Macquarie Street Parramatta NSW 2150
Locked Bag 5033 Parramatta NSW 2124
Telephone: 139 DHA F: 02 6222 2223
Email: Info@dha.gov.au Internet: www.dha.gov.au
ANN 72 968 504 934



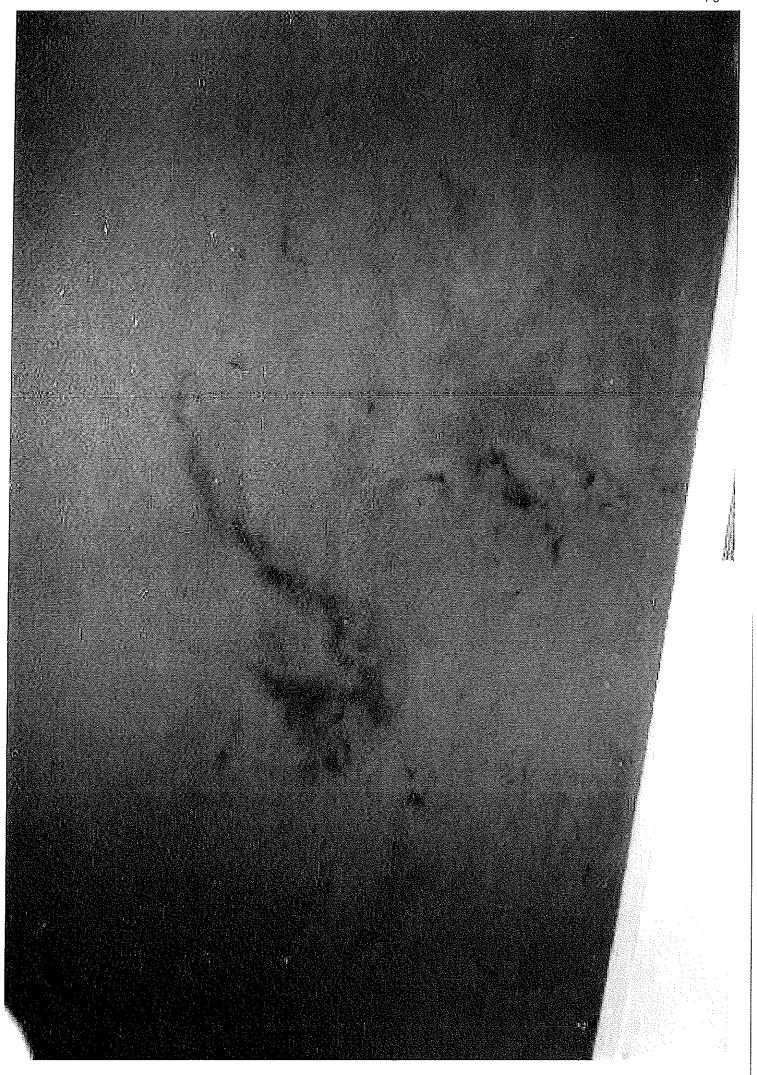


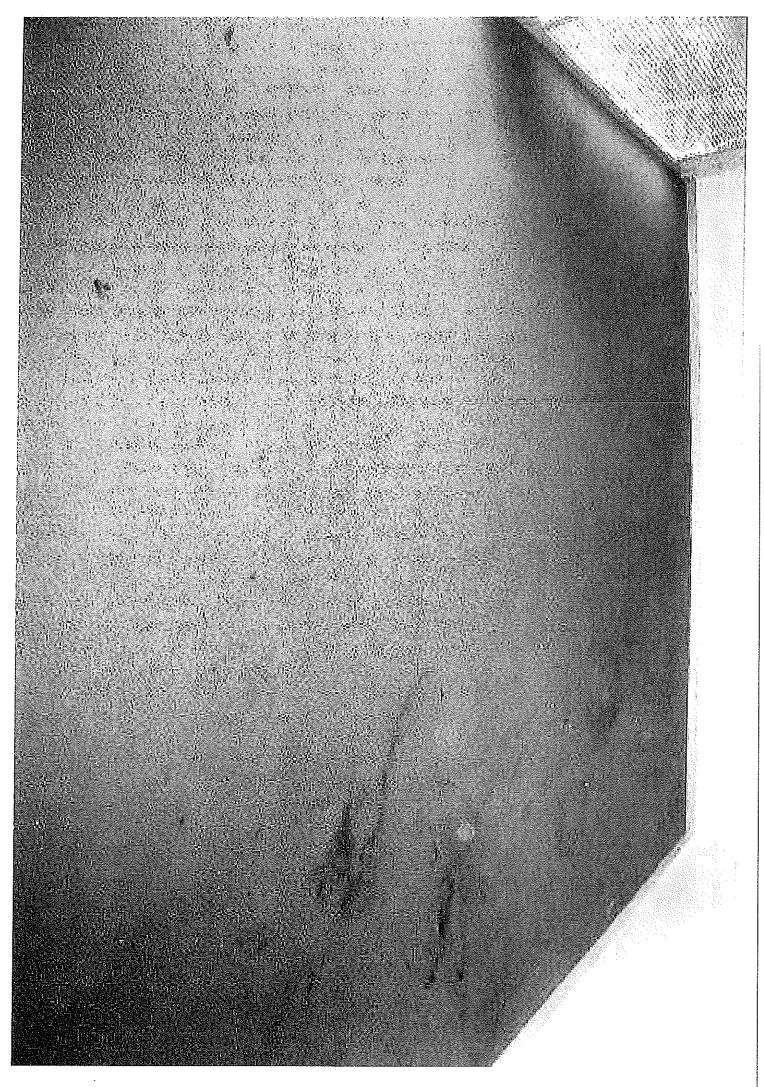


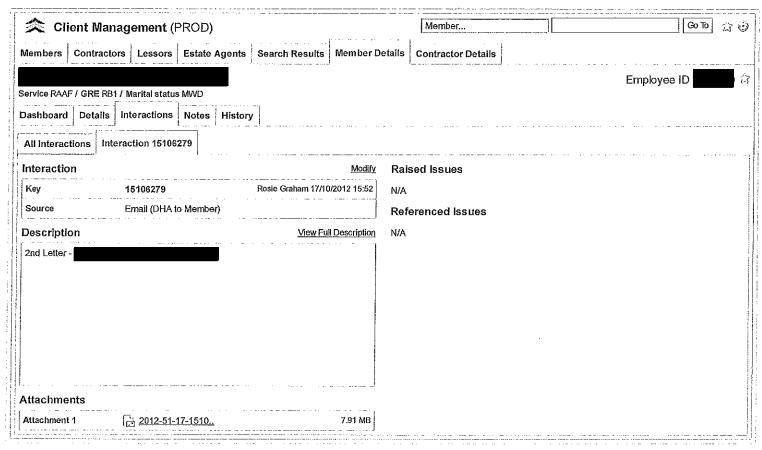












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Pickard, Cleo

From:

Sydney P&T South

To:

Cc: Subject:

2nd Letter -

Good Afternoon

Please find attached the Second letter and photos regarding the carpets at

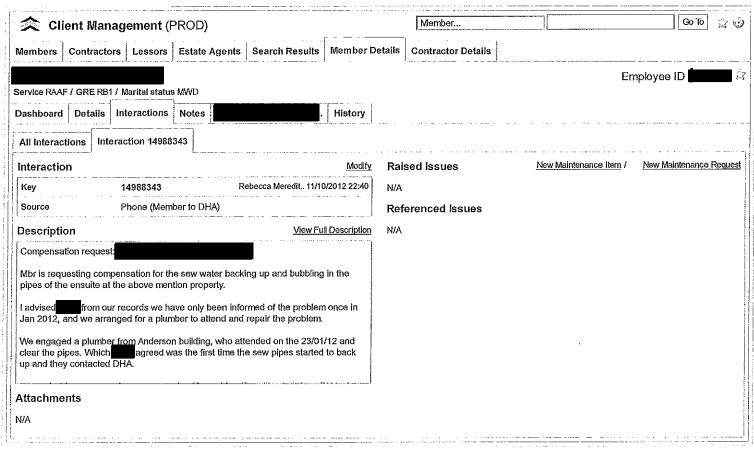
A hard copy has also been sent in the mail.

2nd Letter - Photo's - Photo's 2 -

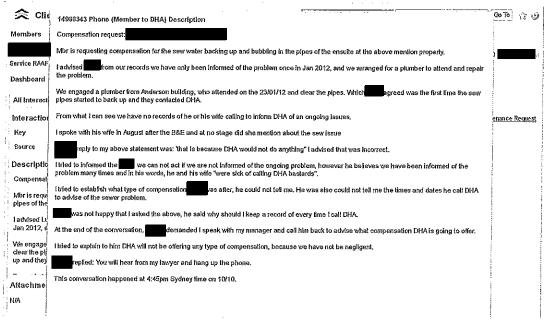
Kind regards,

Rosie Graham | PM Coordinator Sydney HMC | Defence Housing Australia Level 13, 2-12 Macquarie Street, Parramatta NSW 2150 Tel: 02 8836 5700 | Fax: 02 6222 2223 sydneypropertysouth@dha.qov.au | www.dha.gov.au

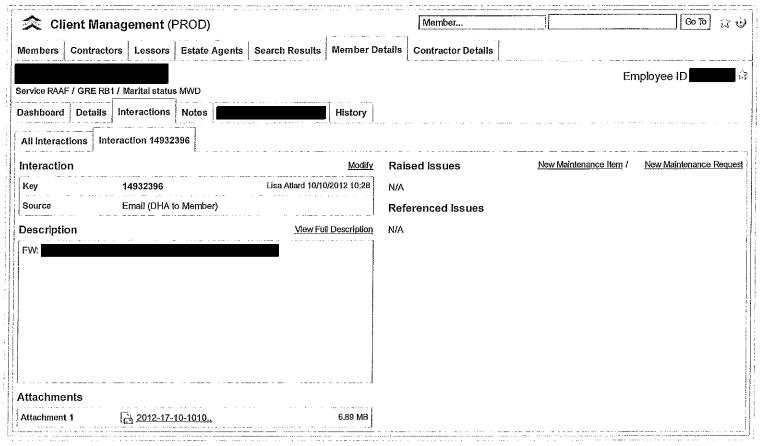
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Rendered in 0.066 seconds



Rendered in 0.027 seconds

Pickard, Cleo

From:

Sydney P&T South

Sent:

Wednésdav. 10 October 2012 10:18 AM

To: Subject:

FW:

Good Morning

Following on from Lisa's email dated 3rd October 2012, the replacement cost of the carpet has been calculated at depreciation of 10% per year. As the carpet is 6 years old you are required to pay 40% of the replacement cost.

Total cost of carpet replacement is:

\$2,900.29,

40% of carpet replacement is:

\$1,160.15.

On the 4/10/2012 we forwarded the Tenant Acknowledgement Form (TAF) along with the photos Lisa emailed to you via post to your mailing address For your convenience attached is the documents that have been posted to you.

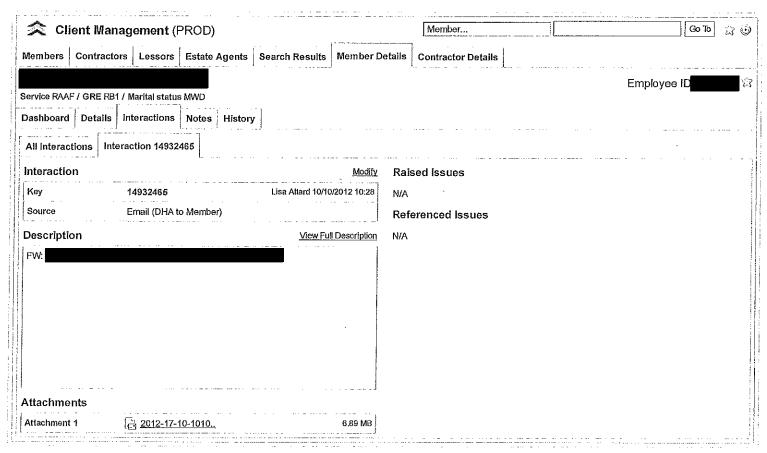
It is request that you initial against the charge and sign the TAF to indicate your acceptance. Please feel free to return the TAF via fax or email.

Should you have any questions, please feel free to contact our office or return email.

Kind regards, Rebecca

Rebecca Meredith | Senior Property Manager (Sydney South)
Defence Housing Australia
Level 13, 2-12 Macquarie Street, Parramatta NSW 2150
Tel: 02 8836 5700 | Fax: 02 6222 2223
sydneypropertysouth@dha.gov.au | www.dha.gov.au





Rendered in 0.044 seconds

Pickard, Cleo

From:

Sydney P&T South

Sent:

Wednesday, 10 October 2012 10:18 AM

To: Subject:

FW.

Good Morning

Following on from Lisa's email dated 3rd October 2012, the replacement cost of the carpet has been calculated at depreciation of 10% per year. As the carpet is 6 years old you are required to pay 40% of the replacement cost.

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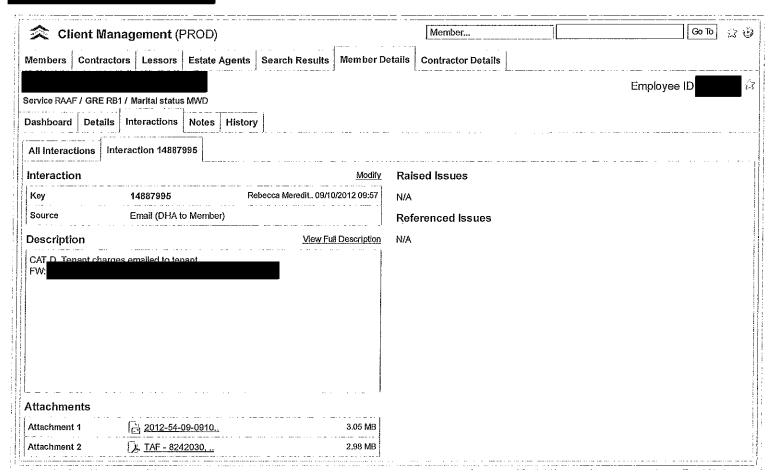
Should you have any questions, please feel free to contact our office or return email.

Kind regards, Rebecca

Rebecca Meredith | Senior Property Manager (Sydney South)
Defence Housing Australia
Level 13, 2-12 Macquarie Street, Parramatta NSW 2150
Tel: 02 8836 5700 | Fax: 02 6222 2223
sydneypropertysouth@dha.gov.au | www.dha.gov.au



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Pickard, Cleo

From:

Sydney P&T South

Sent:

Tuesday, 9 October 2012 9:54 AM

To: Subject:

FW:

Good Morning

Following on from Lisa's email dated 3rd October 2012, the replacement cost of the carpet has been calculated at depreciation of 10% per year. As the carpet is 6 years old you are required to pay 40% of the replacement cost.

Total cost of carpet replacement is:

\$2,900.29,

40% of carpet replacement is:

\$1,160.15.

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Should you have any questions, please feel free to contact our office or return email.

Kind regards, Rebecca

Rebecca Meredith | Senior Property Manager (Sydney South)
Defence Housing Australia
Level 13, 2-12 Macquarie Street, Parramatta NSW 2150
Tel: 02 8836 5700 | Fax: 02 6222 2223
sydneypropertysouth@dha.gov.au | www.dha.gov.au



4/10/2012





<u>IDENTIFICATION OF NON-FAIR WEAR AND TEAR</u> AT

As a result of DHA's inspection carried out at the above address following your recent uplift, items of non-fair wear and tear have been identified. Non-fair wear and tear arises from damage to a property (whether accidental or intentional) and includes items listed on the Tenant Acknowledgment Form (TAF) as tenant responsibilities. The Defence Residence Agreement (DRA) outlines tenant responsibilities and what constitutes non-fair wear and tear (NFWT).

The inspection was conducted on 3/10/2012 and the following non-fair wear and tear damage/failure to meet tenant responsibilities were identified:

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Carpet replacement to all carpet areas, due to	\$1,160.15
neglect. Carpet is heavily stained to all carpet	
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Carpet is 6 years old. Tenant to pay 40% of	
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Rebecca Meredith

Senoir Property Manager

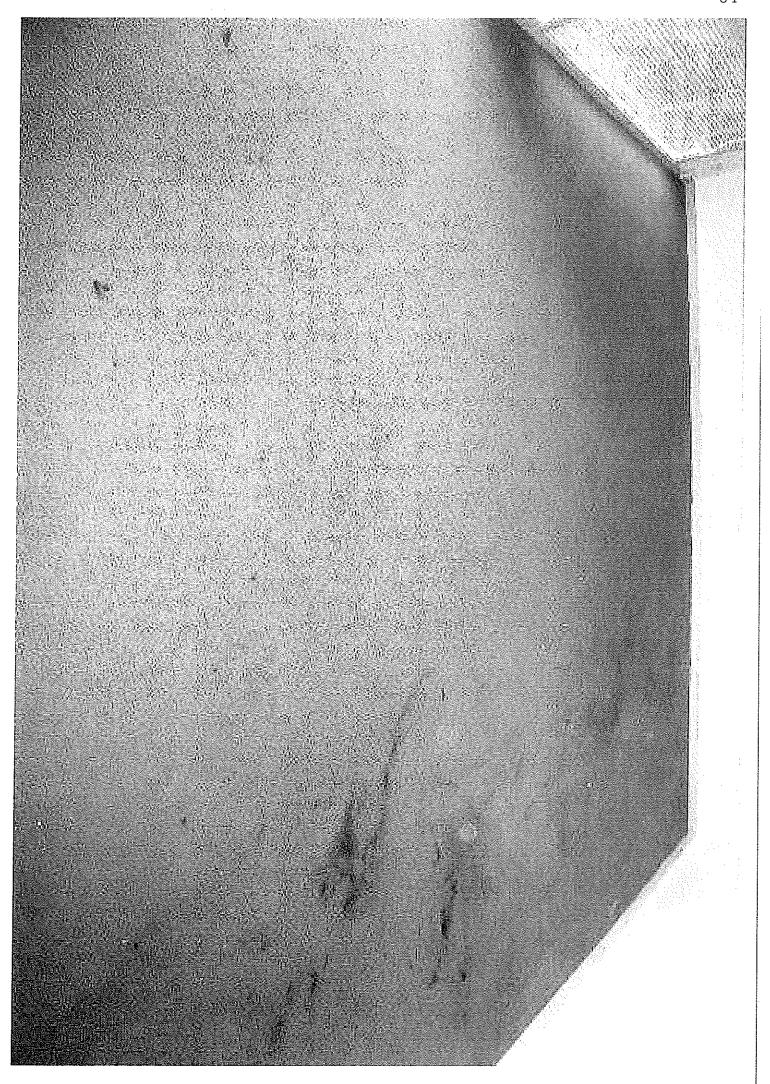
Encl: TAF, Photos (if applicable)

SYDNEY HOUSING MANAGEMENT CENTRE

White: DHA Original Green: Tenant - Inspection 1 Pink: Tenant - Inspection 2

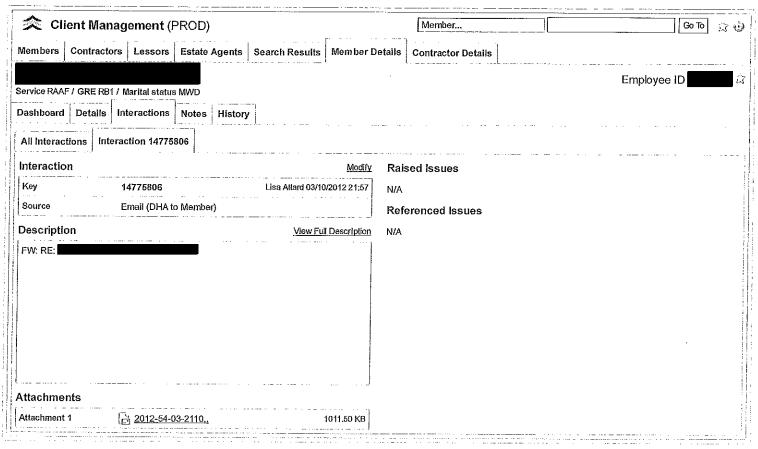
(TAF)
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Surname:	Uplift date:						arge			3	÷	(s)	\$	49	€	69	ь	pporting do		ing cleaning	at the Potent	ply (refer to	to verify the	charge; s a Tenant C	ate
							Inspection Charge Status		8	Pc/16	PC/TC	PC/TC	PC/TC	PC/TC	PC / TC	PC/TC	PC/TC	nd send all su		sidence, includ	acknowledge th	rovisions will ap	eduled by DHA	d as a Tenant C I be identified as	Date
Given name:] Other (specify)	Full forwarding address/Gaining unit:	, Q	Agent's surname:	eth e	at my cost	FOR POTENTIAL CHARGES AS LISTED IN THIS SECTION arge the Tenant Charges and responsibilities)			3000	Stained		Day 7 402	S				complete the TAF Details of Dispute Form and send all supporting documentation to the HMC within 5 working days.		acknowledge I have received the DHA Farewell Kit and have been briefed by the Property Manager, and I fully understand my obligations when vacating my Service Residence, including cleaning and repair of any non-influence.	I undertake to carry out the works identified at the first inspection as a Potential Charge by the agreed date. If the works identified are not completed by the agreed date, I acknowledge that the Potential Charge will become a Tenant Charge. The requirement for Tenant Charges will be assessed at a second inspection.	adknowledgement. Normal Defence debt recovery provisions will apply (refer to "Paying a Debt to	I understand that DHA have identified the following obligations that must be completed on vacation of my Service Residence, and that a subsequent inspection may be scheduled by DHA to verify these obligations have	Return all keys to the Service Residence as acknowledged at Welcome Visit by the uplift date, or up to \$200 for the locksmith call out and key cutting will be identified as a Tenant Charge; Return all remote controlis (alarm, garage, air conditioners) and security swipe cards as acknowledged at Welcome Visit by the uplift date, or up to \$120 per item will be identified as a Tenant Charge; Clean cooking appliances (over, grill, range hood and cock top) to remove all burnt on deposits, or up to \$100 will be identified as a Tenant Charge; and Mow, water and trim edges of the lawns, weed, remove grass clippings from garden beds and lawns.	Tenant/Agent signature
ık:	BDOM 0	Full f	Suburb:		st and I authorise the	ied out by DHA at my cost	S AS LISTE			100	Tines		2					mplete the T		and my obliga	lentified are no	nowledgement	ice, and that a	locksmith call nt Charge. Visit by the up te identified as	
Rank:	$ \square $)		at my cost	ill be carried	AL CHARGE t Charges a	n i		100	5 17		1400					Tenant is to co	e ifem	i i fully underst	If the works id	me for my ack	ervice Residen	to \$200 for the fied as a Tena ed at Welcome o to \$100 will b	Date
Service No:	Move Own Expense		Hm Ph:	191	I acknowledge that all works identified as a Tenant Charge (TC) will be carried out by DHA at my co cost to be deducted from my salary \square or Accounts Receivable Invoice \square .	Discharging Members - I acknowledge that all works identified as a Tenant Charge (TC) will be can and I authorise the cost to be deducted from my salary.	INSPECTION IS BOOKED ON FOR POTENTIAL CHARGES AS LISTED IN TH (The Tenant is to initial each line item to acknowledge the Tenant Charges and responsibilities) CC - Capet Clean Charge TC - Tenant Charge PC - Potential Charges			4 40 011	alpet 1		ald. Ten	· 200					ACKNOWLEDGEMENT OF TENANT RESPONSIBILITIES – Tenant is to initial each line item	y the Property Manager, and	Charge by the agreed date.	understand that in the event that Tenant Charges are identified after vacation, a letter will be forwarded to me for my Defence" in the Tenant Handbook).	npleted on vacation of my Se	Visit by the uplift date, or up t e, or up to \$100 will be identifications swipe cards as acknowledge swipe cards an acknowledge for all burnt on deposits, or up from garden beds and lawns.	Property Manager signature
S				Agent's given name:	harge (TC) v Receivable l	identified as y.	ine item to a	1	nnex 7.F)	Cirul	7. 7.	67/60	516	7				ed at line ite	ITES – Tena	been briefed b	as a Potential sessed at a se	after vacation,	at must be co	d at Welcome of the by uplift date of and security k top) to removes clippings fass clippings fass clippings fass	roperty Mana
ë	Discharge Date:		P/C;	Agent'	a Tenant C r Accounts	at all works m my salar	OOKED ON liftal each I Sarpet Clean	1	, Chap /, A	1001	07/0	12	20	172				rge/s as list	PONSIBIL	Kit and have	rst inspectior ges will be a	are identified	obligations th	acknowledge scure in gara; r conditioners nood and coc remove gr	
Employee ID:			State:		dentified as salary □ c	nowledge th deducted fro	CTION IS Bunant is to in		(Rerer FACIMAIN, Chap 1, Annex 7.F)	Y	20	1100	5	1001				ind-tear cha	ENANT RES	HA Farewell	ntified at the f r Tenant Cha	nant Charges	I the following	Residence as a ge bins and so tru, garage, a n' grill, range n' he lawns, wee	Date
RAAF	Reason for relocation: Y Posting	ress:		t. Y (N)	acknowledge that all works identified as a Tenant Charge (TC) will be can cost to be deducted from my salary □ or Accounts Receivable Invoice □	Discharging Members - I acknowledge that all works it and I authorise the cost to be deducted from my salary.	A SECOND INSPECTION IS BOOKED ON (The Tenant is to initial each III CC - Carpet Clean (2007		100	7	110	1944	16.0				I intend to dispute the non-fair wear-and-tear charge/s as listed at line item/s	MENT OF TI	sceived the D	the works ide equirement fo	event that Te Handbook).	have identifiec	the Service F sh from garba control/s (ala pliances (over rim edges of th	ture
Army	elocation:	Service Residence address:		Agent's form attached: Y /(N.	owledge th: o be deduct	arging Mem uthorise the	A SECC	ace of the second	oat ber	()	100	0,		1				pute the no.	WLEDGE	edge I have ru ind-fear.	e to carry out Sharge. The r	understand that in the event that ' Defence" in the Tenant Handbook)	nd that DHA 1	um all keys to nove all rubbi um all remote in cooking ap r, water and t	Tenant/Agent signature
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Pickard, Cleo

To: Subject:

FW: RE:

Good afternoon

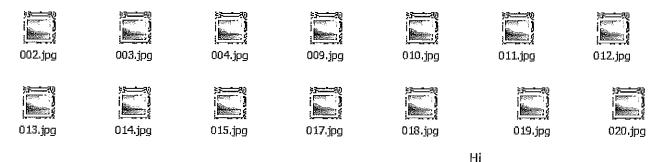
Below are photos of the carpet I have taken today at your previous service residence

At your pre-vacation inspection I was lead to believe that from your understanding the carpet was not new when you moved in in Dec 2006. However once I returned to the office, I found that the carpet was replaced in Nov 2006, making the carpet new for your tenancy. The stains that appear in the photos below where mostly covered by boxes and furniture at your pre-vacation inspection.

Unfortunately, since the carpet has not yet reached its life expectancy and will need replacing, you will be tenant charged a percentage of the replacement cost. This percentage has yet to be determined. Once I have discussed this matter with my manager, I will advise you in writing of the percentage that you will be tenant charged.

I will also need to forward you a new tenant acknowledgement form to be signed and returned.

Any questions, please feel free to contact me on 8836-5737.



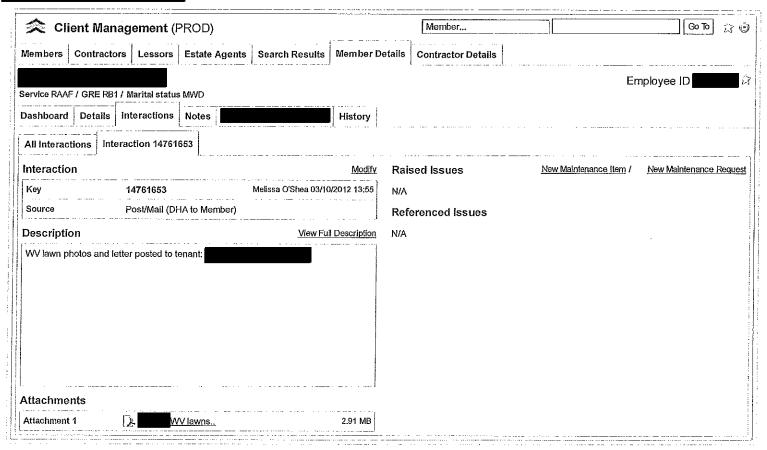
021.jpg

Kind regards,

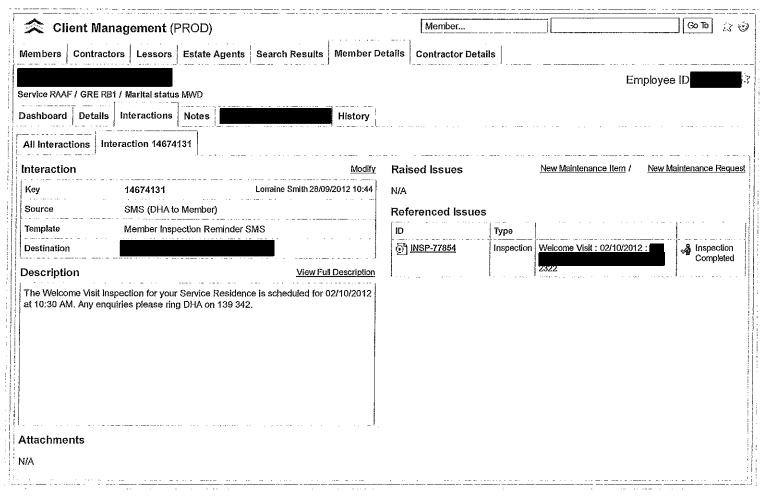
Lisa Attard | Property Manager Sydney South | Defence Housing Australia

Level 13, 2-12 Macquarie Street Parramatta Tel: 02 8836 5700 | Fax: 02 6222 2223 sydneyproperfysouth@dha.gov.au | www.dha.gov.au

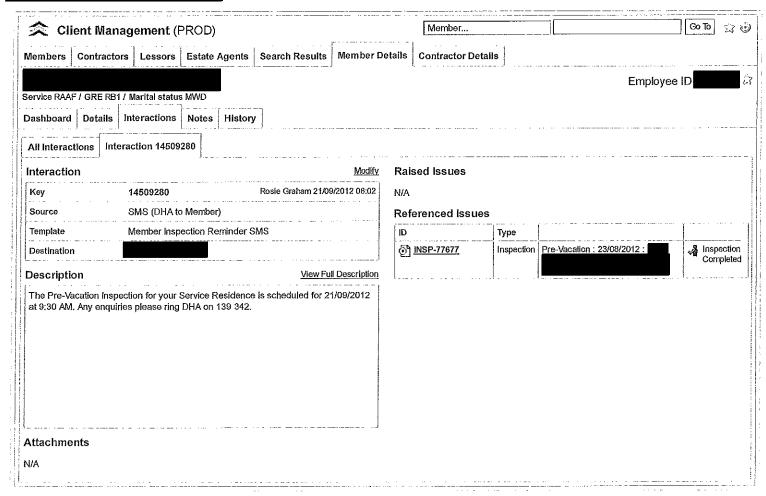
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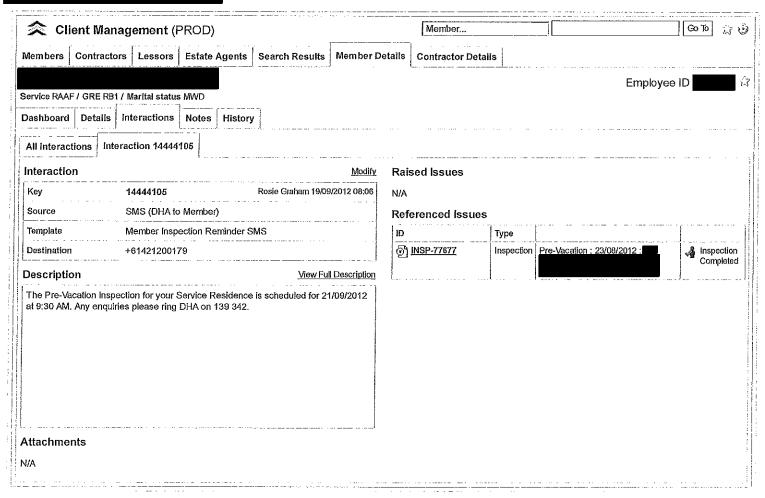


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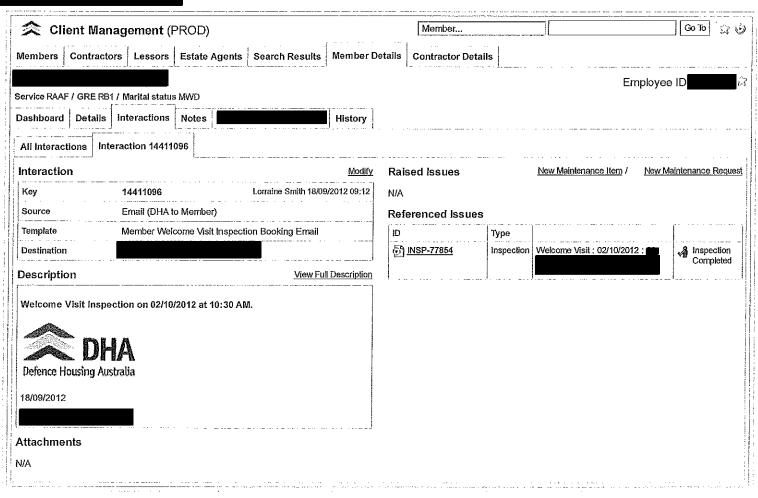


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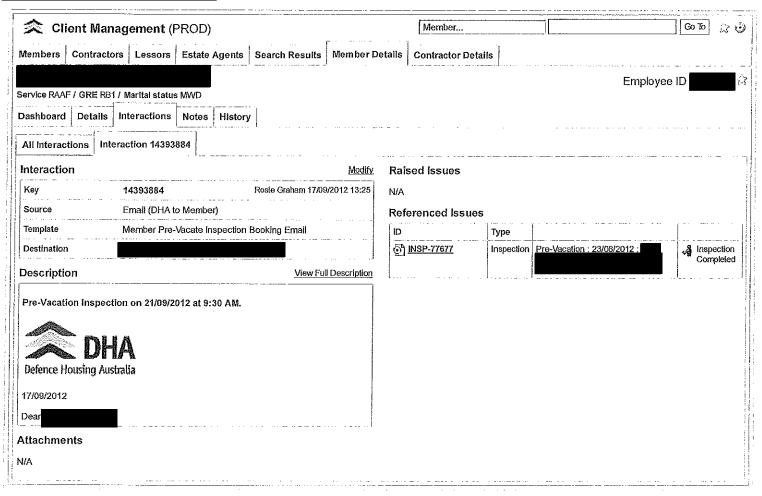
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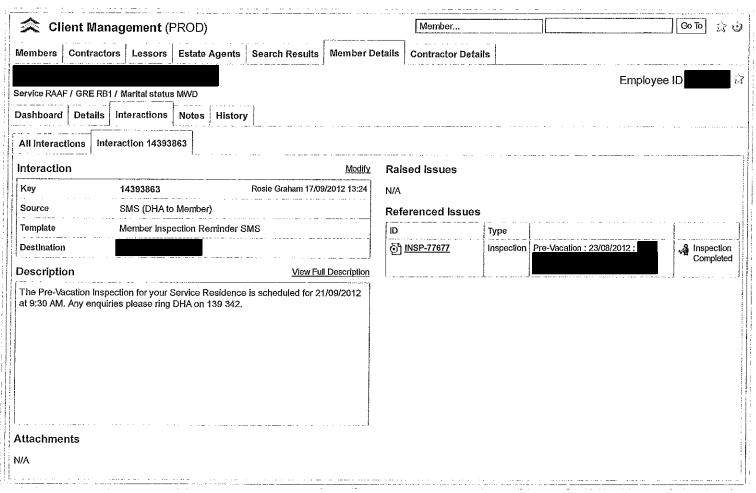
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Members	Contractor	s Lessors	Estate Agents	Search Results	Member De	etails Contractor Details		
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Source		Email (Memb	er to DHA)			Referenced Issues		
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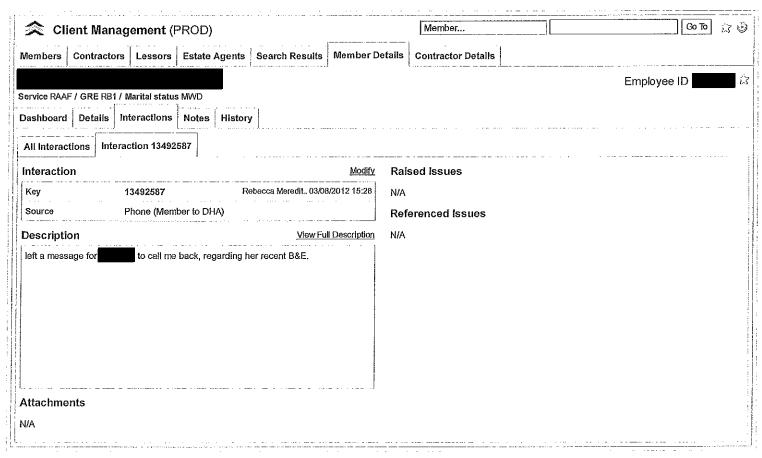
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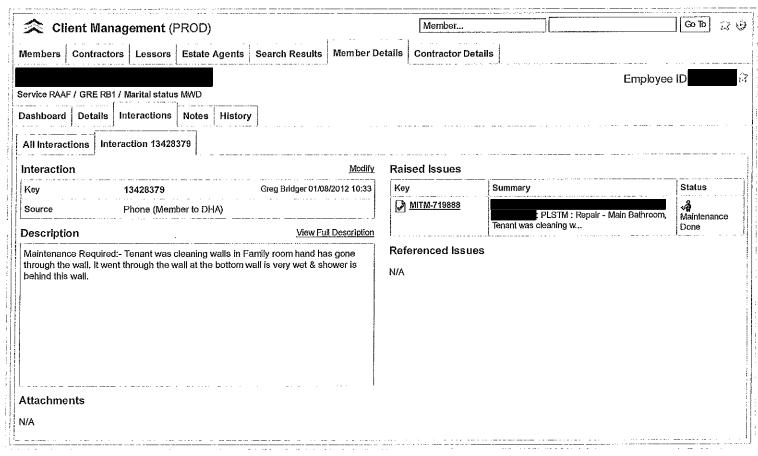
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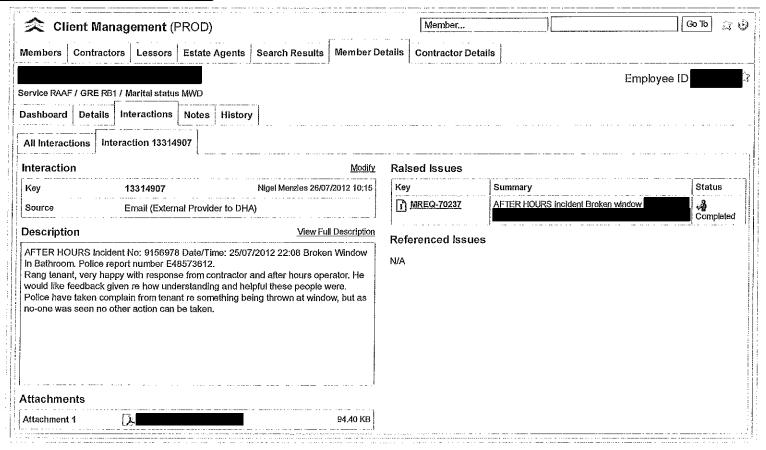
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DHA Client Incident Report

25/07/2012 8:45:00AM to 26/07/2012 8:45:00AM

Date/Time: 25/07/2012 22:08 Incident No: 9156978

Global Assistance

Operator: TWOODS Address: Customer: Phone Numbers: MOBILE: Policy Status: PROVISIONAL (TO BE CONFIRMED) Plan: DHA EMERGENCY AFTER HOURS Address: Valid From: 25/07/2012 Sydney4 HMC Valid To: Sydney4 HMC Incident Details: Regional Centre: Policy Caller:

ANGED O'BRIENS GLASS O'Briens Glass Broken Window In Bathroom 25/07/2012 22:11DHA EMERGENCY GLAZING PROPERTY No Previous Incidents logged for this Policy GIVEN GLAZING ACTUAL GLAZING Incident Action: PROVIDER ARRANGED Problem Codes: Services / Items:

Previous Incidents:

Informed her the eta is within 2 hours (before 1.20am) she informed me the police report number - Police Report SOOOML CUSTOMER PHONE OUT SPOKE TO: 25/07/2012 22:24

PROVIDER PHONE OUT CALL TO Provider O'BRIENS GLASS on Number 1300627436 at 25/07/2012 22:17:43 O'briens glass will attend within 2 hours (before

1.20am)

25/07/2012 22:09

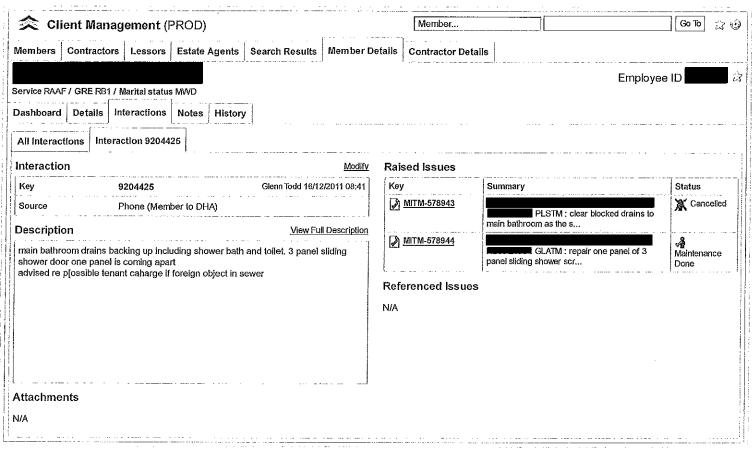
History:

Logged By:

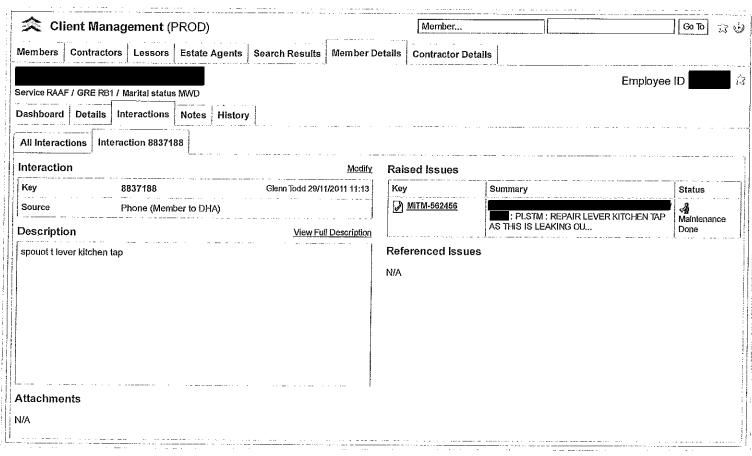
Page 1 of 2

Client Management (PROD)	Member			Go To 💢 🧓	
Members Contractors Lessors Estate Agents Search Results Member De	etails Contractor De	tails			
Service RAAF / GRE RB1 / Marital status MWD Dashboard Details Interactions Notes History			Employ	ee ID ∰ â	
All Interactions Interaction 10041967		· · · · · · · · · · · · · · · · · · ·			
Interaction Modify	Raised Issues				
Key 10041967 Troy Eberhard 07/02/2012 09:40	Key	Summary		Status	
Source Email (Member to DHA)	MREQ-57276	MAIN BATHRO	OOM PIPE ISSUE- 2	Maintenance Not Required	
Description View Full Description		NSW 2173		1 Not required	
SURVEY EMAIL-	Referenced Issue	s			
As per contractors invoice, the pipe that is blocking is under a concrete slab and this will need to be excavated. Major works, so this has been referred to the local Housing	ID	Туре			
Management Centre. Tenants have been advised of what contractor has instructed in their invoice and they do not require further works at this stage & they are happy to wait until end of the year when they vacate.	MITM-611532	Maintenance Item	: clear blocked drains to main bathroom as t	Maintenance Done	
Attachments N/A					

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