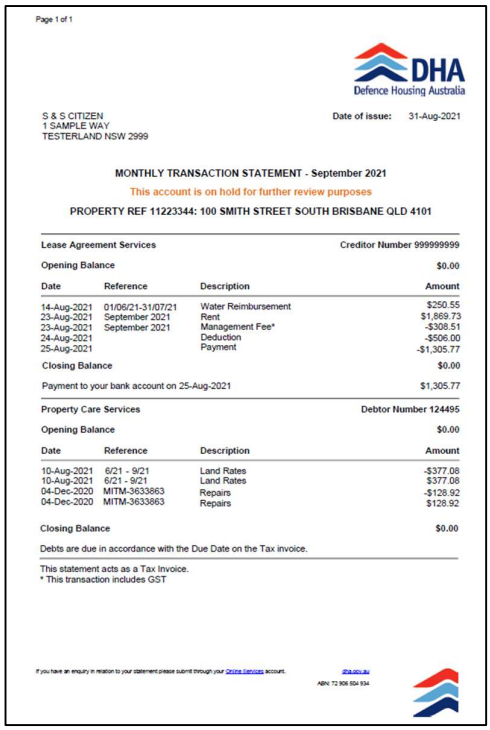
Landlord statement user guide

Overview

From August 2021, we are introducing a new look and feel monthly and annual Landlord statement. This user guide has been developed for Landlords to understand the new layout and features;

- The rent and property repairs are now displayed separately
- All transactions are itemised based on the date they were incurred
- Monthly and annual statements will be in the same format are now easier for you to read.



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DHA Defence Housing Australia

S & S CITIZEN
1 SAMPLE WAY
TESTERLAND NSW 2999

Date of issue: 31-Aug-2021

MONTHLY TRANSACTION STATEMENT - September 2021

This account is on hold for further review purposes

PROPERTY REF 11223344: 100 SMITH STREET SOUTH BRISBANE QLD 4101

Lease Agreement Services — Creditor Number 999999999

Opening Balance $0.00

Date	Reference	Description	Amount
14-Aug-2021	01/06/21-31/07/21	Water Reimbursement	$250.55
23-Aug-2021	September 2021	Rent	$1,869.73
23-Aug-2021	September 2021	Management Fee*	-$308.51
24-Aug-2021		Deduction	-$506.00
25-Aug-2021		Payment	-$1,305.77

Closing Balance $0.00

Payment to your bank account on 25-Aug-2021 $1,305.77

Property Care Services — Debtor Number 124495

Opening Balance $0.00

Date	Reference	Description	Amount
10-Aug-2021	6/21 - 9/21	Land Rates	-$377.08
10-Aug-2021	6/21 - 9/21	Land Rates	$377.08
04-Dec-2020	MITM-3633863	Repairs	-$128.92
04-Dec-2020	MITM-3633863	Repairs	$128.92

Closing Balance $0.00

Debts are due in accordance with the Due Date on the Tax invoice.

This statement acts as a Tax Invoice.
* This transaction includes GST

If you have an enquiry in relation to your statement please submit through your Online Services account. dha.gov.au ABN: 72 906 604 934

New Statement

Considering Online Services?

DHA is committed to improving the environment, providing Landlord statements that are also available via OnlineServices.

Paper statements are less secure, can be delayed, lost or tampered with when in the mail. Your personal password protected Online Services account keeps your information secure and private where you canalso manage your investment property.

If you have an Online Services account that you have not recently accessed, you can easily reset your password via dha.gov.au/online or call us on 139 342 and we will set you up in a matter of minutes

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PROPERTY REF 11223344: 100 SMITH STREET SOUTH BRISBANE QLD 4101

We have simplified the top of the statement by adding the month and property details.

For increased security we have removed your bank details from the statement.

MONTHLY TRANSACTION STATEMENT - September 2021

This account is on hold for further review purposes

PROPERTY REF 11223344: 100 SMITH STREET SOUTH BRISBANE QLD 4101

If your account is on hold you will be notified here.
Your account might be on hold if the property is close to being handed back or is uninhabitable

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MONTHLY TRANSACTION STATEMENT - September 2021

This account is on hold for further review purposes

PROPERTY REF 11223344: 100 SMITH STREET SOUTH BRISBANE QLD 4101

Lease Agreement Services — **Creditor Number 999999999**

Opening Balance **$0.00**

Closing Balance **$0.00**

Property Care Services — **Debtor Number 124495**

Opening Balance **$0.00**

Closing Balance **$0.00**

The statement now includes your creditor and debtor number for ease of reference if you have an enquiry.

The statement has been split into 2 sections.

These sections represent the different services provided by DHA.

1. Lease Agreement Services

2. Property Care Services

Each section has an opening and closing balance to assist you in managing your investment

MONTHLY TRANSACTION STATEMENT - September 2021

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PROPERTY REF 11223344: 100 SMITH STREET SOUTH BRISBANE QLD 4101

Lease Agreement Services — **Creditor Number 999999999**

Opening Balance **$0.00**

Date	Reference	Description	Amount
14-Aug-2021	01/06/21-31/07/21	Water Reimbursement	$250.55
23-Aug-2021	September 2021	Rent	$1,869.73
23-Aug-2021	September 2021	Management Fee*	-$308.51
24-Aug-2021		Deduction	-$506.00
25-Aug-2021		Payment	-$1,305.77

Closing Balance **$0.00**

The Lease Agreement Services section includes items such as:

Rent
Management Fee
Water reimbursement
Payment

Property Care Services — **Debtor Number 124495**

Opening Balance **$0.00**

Date	Reference	Description	Amount
10-Aug-2021	6/21 - 9/21	Land Rates	-$377.08
10-Aug-2021	6/21 - 9/21	Land Rates	$377.08
04-Dec-2020	MITM-3633863	Repairs	-$128.92
04-Dec-2020	MITM-3633863	Repairs	$128.92

Closing Balance **$0.00**

Debts are due in accordance with the Due Date on the Tax invoice.

The Property Care Services section includes items such as:

Landlord Repairs
Land rates