

9 July 2015

s47F

Dear s47F

1. I refer to your request of 22 June 2015 for access to information held by Defence Housing Australia under the *Freedom of Information Act 1982 (Cth)*.
2. I am an officer authorised under section 23 of the FOI Act to make decisions in respect of request for access to documents. My decision and the reasons for that decision are set out below.

### Background

3. On 22 June 2015 you lodged a Freedom of Information (FOI) request by email, in which you have sought access to information regarding your access to Defence Housing Australia's (DHA) online services, as below:
  - A list of every time I have logged into DHA online from the 20<sup>th</sup> of April 2014 to now (with dates and times)
  - A list of each time I have requested a password Reset from the 20<sup>th</sup> of April 2014 to now (With dates and times)
  - A list of each time I have made a booking through DHA Online from the 20<sup>th</sup> of April 2014 to now (With dates and times)
4. I acknowledged receipt of your request on 25 June 2015.

### Legislative background

5. The Act provides a right of access to information in the possession of Commonwealth agencies, limited only by exceptions and exemptions provided for in the Act.

### Decision

6. Document 1 has been created using the Defence Housing Australia database to fall within the parameters of your request for information surrounding your access to DHA's online services, and is listed at Attachment A.

HEAD OFFICE



### **Material on which my findings are based**

7. I based my findings on the following material:
- The content of the identified documents;
  - The relevant provisions of the FOI Act;
  - The guidelines published by the Office of the Australian Information Commission under section 93A of the FOI Act (OAIC Guidelines);
  - Advice from DHA staff whose duties relate more closely to the matters referred to in the document; and
  - The content of your FOI request.

### **Liability to pay charges**

8. I have decided not to impose any charges.

### **Rights of review**

9. If you do not agree with my decision in relation to the release of documents you are entitled to apply for an internal review of the decision and/or external review by the Australian Information Commissioner. Information on your review rights is at Attachment B.

### **FOI disclosure log**

10. In accordance with the requirements of section 11C of the FOI Act, Defence Housing Australia is required to publish, on its website, information released under the FOI Act within 10 working days of the applicant being given access to documents. Defence Housing Australia will also publish the decision notice, with any personal and business information deleted. The information published does not include personal information or the business, commercial, financial or professional affairs of any person if publication of that information would be unreasonable. Other information not published also includes that which the Australian Information Commissioner determines is unreasonable to publish.

### **Further information**

11. Please do not hesitate to contact me if you have any questions about this matter.

Yours sincerely

s47F

**Pip Sackley**  
Executive Officer