

+0392563784



**Australian Government**  
**Department of Defence**  
**Defence Materiel Organisation**

### Facsimile

DMO Corporate  
Material Information Systems Branch  
Logistic Acquisition Program

To	Colleen McAlpine	From	s47F
Facsimile	(08) 8901 7162	Facsimile	[REDACTED]
Telephone	(08) 8901 7112	Telephone	[REDACTED]
email	Colleen.McAlpine@dha.gov.au	email	[REDACTED]
Subject		AFR s47F	
Reference	Date	Pages (including cover):	
	07 Dec 07	2	

**Instructions or comments:**

Per our telephone conversations of 05 and 06 Dec 07 and your email of 0929 h 06 Dec 07, I advise the following:

1. I acknowledge receipt of your emails to Directorate of Entitlements and to Jo Gleeson in line with our discussion.
2. Evidence of my categorisation as MWD WEF 23 Nov 06 is attached.
3. I request that vehicle uplift and delivery be staggered as follows:
  - a. Change uplift of TAX722 from 17 Dec 07 to 13 Dec 07.
  - b. Change delivery of TAX722 from 03 Jan 07 to our arrival date in Darwin, currently 28 Dec 07 (or as soon as possible after if this is not achievable).
  - c. Change uplift of TAQ046 from 17 Dec 07 to 24 Dec 07.
  - d. Preferred delivery of TAQ046 to remain as 03 Jan 07 (or as soon as possible after but no later than 13 Jan 07 – Sharon commences work on 14 Jan 07 so consequently we will require both cars in Darwin at this point).
  - e. If delivery of TAX722 is to occur later than our arrival in Darwin on 28 Dec 07, a hire car will be required in Darwin from 28 Dec 07.
4. Requested pre-pack and uplift dates for furniture and effects remain 13 and 14 Dec 07 respectively.
5. Under your delegations, I request that you approve accommodation in losing location from 14 Dec 07 until travel to gaining location on 28 Dec 07 noting:
  - a. that the combined period that accommodation is required between losing and gaining locations is unchanged,
  - b. that this will allow us to spend Christmas with our families who will be in Melbourne,
  - c. we will be responsible for accommodation for the night of 13 Dec 07.
6. I request that movement to Darwin be arranged for 28 Dec 07 on QF671/QF754 departing Melbourne 0710 h arriving Darwin 1120 h.
7. I request that you confirm additional costs involved with pre-pack and uplift of furniture and effects extending to items stored at Public Self Storage s47F Footscray West at my expense. I acknowledge your advice that these items will not lose their indemnity by virtue solely of being uplifted from a second site (ie they will be handled for indemnity purposes as if they were from our place of residence) and that additional costs would in the first instance be paid by DHA and that these costs would then be passed to me to reimburse.

Cheers  
s47F  
[REDACTED]

CM 305  
RECEIVED  
07 DEC 2007

# Application to Live in, Live Out and Categorisation

- To be completed:
- On march in (Army and Air Force); or
  - When a member's category or place of residence changes.

FILE

## Part 1 - Member's details

Family name s47F		Initials s47F	Posted unit, base or ship JLG (DSCO)	
Service Navy <input type="checkbox"/> Army <input checked="" type="checkbox"/> RAAF <input type="checkbox"/>		Service number s47F	PMKeyS number s47F	Rank s47F
Tick appropriate boxes Live in <input type="checkbox"/> Live out <input checked="" type="checkbox"/> LIA <input type="checkbox"/> LIM <input type="checkbox"/>		Category MWOD <input type="checkbox"/> MWD <input checked="" type="checkbox"/> If MWD(S), complete form AD291 in lieu of this form.		The circumstances detailed in this application apply from: (Date) 23 Nov 2006
My reasons for applying are: I seek change of categorisation due to Defence recognition of Interdependant Partnership.				
My address is s47F			OH <input checked="" type="checkbox"/> Full RA <input type="checkbox"/> MQ <input type="checkbox"/> Partial RA <input type="checkbox"/>	
<b>Declaration</b> I undertake to advise my Commanding Officer in writing should there be a change in my circumstances that form the basis of this application. I am aware that, under the <i>Crimes Act 1914</i> , any person who endeavours to impose upon the Commonwealth by an untrue statement with a view to obtaining money, is committing an offence and is liable to two years imprisonment.				
Member's signature s47F		Printed name s47F	Rank or position s47F	Date 23 Nov 2006
Witness signature s47F		Printed name s47F	Rank or position	Date 23 Nov 2006

## Part 2 - Approval

<b>Commanding Officer or Officer Commanding</b>				
I have examined the above member's application for categorisation under the provisions of PACMAN Volume 1, Chapter 1, Part 3, Division 2 - Definitions - dependants and have determined that the member's category is to be:				
MWOD <input type="checkbox"/>	MWD <input checked="" type="checkbox"/>	Live in or live out approval Live in <input type="checkbox"/> Live out <input type="checkbox"/>	Effective date of member's category 23 Nov 06	Date review required
CO or OC signature s47F	Printed name s47F	Rank or position	Date 24 Nov 06	

## Part 3 - Pay and MPAC supervisor

<b>Pay clerk</b>					
Change of category Yes <input type="checkbox"/> No <input type="checkbox"/>		LIA Yes <input type="checkbox"/> No <input type="checkbox"/>	LIM Yes <input type="checkbox"/> No <input type="checkbox"/>	Pay record noted Yes <input type="checkbox"/> No <input type="checkbox"/>	
Signature		Printed name	Rank or position	Date	
<b>MPAC supervisor or chief clerk</b>					
Administrative action complete Yes <input type="checkbox"/> No <input type="checkbox"/> <span style="float: right;">cm 305</span>					
Signature		Printed name	Rank or position	Date	

**Neale, Moira**

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**From:** Neale, Moira  
**Sent:** Monday, 3 December 2007 2:27 PM  
**To:** s47F  
**Subject:** Defence Housing Australia

s47F

As discussed on Friday we require a copy of you Categorisation form in order to process your removal as a Member with Dependents, if you are unable to provide this do you have a point of contact in your orderly room we can liaise with in order to get you paperwork approved.

We also require your inventories as soon as possible or we will not be able to get you a removal on the dates you have requested, due to the time frame. As advised your entitlement on posting is to an uplift from a single address you will need to advise which address your goods are to be picked up from.

With regards to storage in Darwin as you own a suitable own home, the entitlement to storage is restricted to non-portable items this is IAW Defence Policy and can be found in PACMAN 6.6.45.

Regards,

Jira Neale | Relocations Consultant  
Removals | Defence Housing Australia  
1 Carey Street Darwin NT 0800  
Tel: 08 89017194 | Fax: 08 89017162  
moira.neale@dha.gov.au

**McAlpine, Colleen**

From: McAlpine, Colleen  
 Sent: Wednesday, 5 December 2007 5:34 PM  
 To: s47F  
 Cc: s47F; Neale, Moira  
 Subject: Relocation on posting

Good afternoon s47F

I am writing to seek your guidance with the relocation on posting for s47F. s47F is in receipt of a posting authority from Laverton, VIC to Robertson Barracks, NT WEF 21 January 2008.

s47F is requesting an uplift from his own home s47F VIC 3020 (current residence) and from "Public Self Storage" s47F Footscray VIC 3012, items are being stored a s47F expense.

s47F relocated the furniture & effects to the private storage facility during the process of applying for defacto recognition and relocated himself and his partner into their own home.

In accordance with PACMAN 6.6.53.5 it states the following;

The Commonwealth will pay to remove some or all of a member's furniture and effects from storage at the time of a new posting. The posting must be for at least six months after the removal. This table describes what can be removed to different types of housing.

Item	If the housing is...	then the member is entitled to removal from storage of...
1.	an unfurnished residence of suitable size	all furniture and effects.
2.	an unfurnished residence not large enough to house all furniture and effects	items that can be conveniently housed.
3.	a furnished or partly furnished residence	items necessary for furnishing the residence.

Based on the above reference, s47F has raised the point that he should be entitled to both uplifts. Is this interpretation correct? Therefore allowing an uplift from the private residence and the own expense storage facility?

s47F would like to noted that since becoming a member of the Army on full time service, he has not effected a removal at Commonwealth expense nor has he been in receipt off housing assistance since his enlistment in 1998.

Your assistance and guidance is greatly appreciated.

Thanks  
 Colleen

**Colleen McAlpine** | Relocations Team Leader  
 Removals | Defence Housing Australia  
 1 Carey Street Darwin NT 0800  
 Tel: 08 8901 7112 | Fax: 08 8901 7162  
[colleen.mcalpine@dha.gov.au](mailto:colleen.mcalpine@dha.gov.au) | [www.dha.gov.au](http://www.dha.gov.au)

**McAlpine, Colleen**

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**From:** McAlpine, Colleen  
**Sent:** Thursday, 6 December 2007 7:59 AM  
**To:** s47F [REDACTED]@defence.gov.au  
**Subject:** FW: s47F [REDACTED] - Relocation on posting [SEC=UNCLASSIFIED]

Dear s47F [REDACTED]

Please find below response from Directorate of Entitlements.

Please advised how you wish to proceed.

Kind Regards,  
Colleen

**Colleen McAlpine** | Relocations Team Leader  
Removals | Defence Housing Australia  
1 Carey Street Darwin NT 0800  
Tel: 08 8901 7112 | Fax: 08 8901 7162  
[colleen.mcalpine@dha.gov.au](mailto:colleen.mcalpine@dha.gov.au) | [www.dha.gov.au](http://www.dha.gov.au)

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**From:** s47F [REDACTED]  
**Sent:** Thursday, 6 December 2007 7:53 AM  
**To:** McAlpine, Colleen  
**Subject:** RE: s47F [REDACTED] - Relocation on posting [SEC=UNCLASSIFIED]

Colleen,

It is well established practice that a removal is effected from the residence and of furniture and effects that are in store at Commonwealth expense. It is not practice to uplift from private storage facilities.

If s47F [REDACTED] wishes to have the goods in private store removed he must relocate them to his residence where they can then be packed, uplifted and covered by Commonwealth indemnity provisions.

s47F [REDACTED]

EO RDH  
Directorate of Entitlements

BP35- 3-035  
BRINDABELLA PARK  
ACT 2600

Phone: (02) 6127 2498  
Fax: (02) 6127 2543

6/12/2007



IMPORTANT: This email remains the property of the Australian Defence Organisation and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

**From:** McAlpine, Colleen [mailto:colleen.mcalpine@dha.gov.au]  
**Sent:** Wednesday, 5 December 2007 19:04  
**To:** s47F  
**Cc:** s47F ARMY; Neale, Moira  
**Subject:** s47F Relocation on posting

Good afternoon s47F

I am writing to seek your guidance with the relocation on posting for CAPT Richard Whelan s47F s47F is in receipt of a posting authority from Laverton, VIC to Robertson Barracks, NT WEF 21 January 2008.

s47F s47F is requesting an uplift from his own home s47F VIC 3020 (current residence) and from "Public Self Storage" s47F VIC 3012, items are being stored at s47F expense.

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Your assistance and guidance is greatly appreciated.

Thanks  
Colleen

**Colleen McAlpine** | Relocations Team Leader  
 Removals | Defence Housing Australia  
 1 Carey Street Darwin NT 0800  
 Tel: 08 8901 7112 | Fax: 08 8901 7162  
[colleen.mcalpine@dha.gov.au](mailto:colleen.mcalpine@dha.gov.au) | [www.dha.gov.au](http://www.dha.gov.au)

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