

**Sackley, Pip**

---

**From:** [REDACTED]@propell.com.au>  
**Sent:** Wednesday, 27 November 2013 2:27 PM  
**To:** Lorroway, Robyn  
**Subject:** RE: Propell Review Valuations -2  
**Attachments:** Copy of Propell Review File 2.xlsx

Hi Robyn,

Finally worked it all out – just needed to log out and back in again...

Please find attached spread sheet detailing the review and amendments undertaken. These changes have also been made in Homefind and status changed to 'Valuer Approved'.

Please note the attached review also includes the two separate emails relating to Cairns HMC and the Hunter HMC emails.

If you need anything further pleased don't hesitate to contact me

Regards

[REDACTED] AAPI  
 Certified Practising Valuer  
 National Business Development Manager



PO BOX 150, Paddington, Queensland 4064

**TEL** 07 [REDACTED] **FAX** [REDACTED] **MOB** [REDACTED]  
**EMAIL** [REDACTED]@propellvaluers.com

[www.propellvaluers.com](http://www.propellvaluers.com)

property intelligence for today and tomorrow

-----  
 This e-mail is intended only for the use of the named recipient and may contain privileged and/or confidential material. If you are not the named recipient:

(a) We would appreciate immediate notification by telephone and permanent deletion of this email from your system; and (b) You are notified that any use, disclosure, dissemination or publication of the contents of this e-mail is strictly prohibited. Unless otherwise stated, views expressed in this e-mail are those of the sender only and do not necessarily reflect those of Propell National Valuers Pty Ltd. Propell National Valuers Pty Ltd and its directors accept no legal responsibility for the freedom of this communication from computer viruses.

-----

"Liability limited by a scheme approved under Professional Standards Legislation except Tasmania".

---

**From:** Lorroway, Robyn [mailto:Robyn.Lorroway@dha.gov.au]  
**Sent:** Wednesday, 20 November 2013 7:48 AM  
**To:** [REDACTED]  
**Cc:** PROPELL - DHA; Annual Revaluation  
**Subject:** Propell Review Valuations -2

Good Morning [REDACTED]

Yesterday the review file was sent to your office. A worksheet in the file was sent in error and Catherine Loft has asked that this file be deleted. I attach the correct file for your company. Please note that there is no change in the two analysis reports that were sent yesterday, they are now attached.

The instructions are the same as yesterday;

I would ask that you review the properties listed and confirm your findings in the attached spread sheet.

**To Do List;**

- In the event that you find an error or wish to change your determined rent or capital, you will be required to amend the figures in the worksheets. Please highlight the figure you have amended in '**bold red**', indicate in the 'Amended Y/N' column Yes and update the 'Valuer Comments' column.
- Homefind has been opened up with these properties. Please drill the list and complete any changes, upload the Homefind spreadsheet with the final figures and change the Val Status to Valuer Approved.

The second worksheet relates to our VIP Lessors. The VIP Lessor Analysis is a new initiative from the valuations team, the draft preliminary analysis is attached for your review/ additional comments. Please note: The VIP lessors have been analysed in insolation and may have been captured in the initial analysis, these properties may appear on both worksheets for review.

Please return your completed spread sheets to [annual@dha.gov.au](mailto:annual@dha.gov.au) and update Homefind with any amended valuations by COB Wed 27 November 2013.

The analysis has been sent to our HMC Managers for review, please note there is some potential for the Manager's to query additional properties.

I apologise for the inconvenience of this error and the confusion that this may have caused.

If you have any queries in regards to this matter please contact this office.

Kind Regards,

Robyn Lorraway|Valuations Project Manager  
Finance|Defence Housing Australia  
26 Brisbane Ave Barton ACT 2600  
Ph:02 [REDACTED]  
email:[robyn.lorraway@dha.gov.au](mailto:robyn.lorraway@dha.gov.au)|[www.dha.gov.au](http://www.dha.gov.au)

**Important:**

This email and any attachments may be confidential and may be privileged. If the email is not addressed to you please return it to us and destroy any copies you may have. Unauthorised use of this email and any attachment is prohibited.

Defence Housing Australia take no responsibility for misdirection, corruption or unauthorised use of email communications nor for any damage that may be caused as a result of transmitting or receiving an email communication.

Defence Housing Australia will send you correspondence and documents by email if you request or if you use email to contact us. Email is not a secure form of communication and may transmit computer viruses.

intmr02.dha.gov.au[5403470]