

Please complete this form if you wish to apply for a temporary extension of occupancy in a Defence Housing Australia (DHA) Service Residence (SR) after your discharge date.

Please note:

- Your housing subsidy will cease on your last day of service (discharge date).
- Should your application be approved, full market rent will be charged from the date of your discharge. An invoice will be issued to you from Defence.
- A Pre Vacation inspection is still required.
- You may be required to provide supporting documentation for this application.
- Incomplete forms will not be processed.
- Requests received less than 4 weeks prior to your discharge date are not guaranteed to be processed before this date.

## PART A – Tenancy after discharge application

### Member details

Full name	<input type="text"/>		
Employee ID	<input type="text"/>		
Contact phone numbers	Work (    )	Home (    )	
	<input type="text"/>		
	Mobile <input type="text"/>		
Email addresses	Work <input type="text"/>		
	Personal <input type="text"/>		

### Service residence details

Service residence address	<input type="text"/>	
	<input type="text"/>	
	State	Postcode

### Discharge details

Confirmed discharge date	<input type="text"/>
Proposed vacate date	<input type="text"/>

### Reason for application

- Reason for application
- Family with special needs
- Request due to compassionate reasons
- Uplift date scheduled after discharge date
- Other

Please provide a brief explanation of the reason for your application

## Declaration by member

---

In applying for a temporary extension of occupancy, I declare the information provided above to be true and accurate. I understand and agree to the following:

- I will pay market rent determined by DHA for the time I remain in the SR, in advance.
- I will vacate the property on the agreed upon date.
- I will provide DHA with any supporting documentation requested to assist in a determination.
- Conditions of occupation of an SR after discharge remain as per the Defence Housing Australia Residential Agreement (DRA).
- DHA determination is discretionary and subject to property availability.
- Approval is based upon the information provided by the applicant at the time of the application. DHA must be notified of any changes to these details, which may affect an existing approval.

Defence member's  
signature



Date

## PART B – Outcome of application (to be completed by DHA)

---

Has the tenancy after discharge (TAD) application has been approved by DHA?

No

Yes

Approved date

TAD effective date

SR vacate date