



The Owner/Member statement form is used in lieu of the lease and the initial and final rent receipt.

**Note:** If you normally have a lease and rent receipts, this statement is not sufficient for processing any rent after you have moved in or out.

## PART A – Member to complete

I, (Member's full name) , Employee ID

declare that I live at:   
  
  
 State  Postcode

**My contact details are:** Phone number (  )  
 Email

**My rent is:** \$  per week  
*(Note: if sharing indicate your share of the RENT ONLY)*  
**Do not include other expenses**, such as lawn mowing, electricity, other utilities, food etc.

I commenced payment of rent  on   
 I ceased payment of rent  on

Are you the sole occupant of this property? Yes  No  **The following people** (military and/or civilian, including children) **also live at this address**

Family name	Given name	Date of occupation

*(if more than five (5) other occupants please add their details on a separate sheet)*

### Declaration by Member

- The information I have provided in this form is true and accurate.
- I am aware that the giving of false or misleading information, documents or statements to Defence Housing Australia or the Department of Defence is a serious offence under the *Commonwealth Criminal Code 1995* and the *Defence Force Discipline Act 1982* and that this legislation imposes substantial penalties, including imprisonment, for committing these offences.
- I understand that any entitlements provided to me as a result of such conduct may be recovered.

**Member's signature**  
  
 Date

## PART B – Owner to complete

I, (Owner's full name)  am the owner of the property named above where the ADF member lives.

**My contact details are:** Address   
  
 State  Postcode

Phone number (  )  
 Email

**I received a bond of:** \$  on

**I confirm the details relating to the property in PART A are correct**

Comments

### Declaration by Owner

- The information I have provided in this form is true and accurate.
- I am aware that the giving of false or misleading information, documents or statements to Defence Housing Australia or the Department of Defence is a serious offence under the *Commonwealth Criminal Code 1995* and the *Defence Force Discipline Act 1982* and that this legislation imposes substantial penalties, including imprisonment, for committing these offences.
- I understand that any entitlements provided to me as a result of such conduct may be recovered.

**Owner's signature**  
  
 Date