



This form should be used if you are in receipt of Rent Allowance (RA) and your property rent has changed as this could affect your RA.



Please attach a rent receipt and a lease/statement from your Real Estate/Landlord confirming the With Effect (WEF) date of the change to rent.

Do you currently receive Rent Allowance? No **Do not continue with this form. Please complete a Notification of Relocation form (NOR)**
Yes Please complete the following details

Service number Employee ID Rank
 Family name Initials Date of birth
 Current unit/base
 Contact phone number(s) Work () Home () Mobile

1. What is your current categorisation MWD MWD(U) MWOD

2. Address of your rental property

 State Postcode

3. The total rent for the property
Old rent \$ per week per fortnight per month
New rent \$ per week per fortnight per month
 Note: If you are sharing the property enter the total rent for the property, not the amount that you individually pay.
 What is the WEF date of the new rent amount?

4. Are you the sole occupant of this property? Yes Go to question 5
 No **MWOD and MWD(U)**
 Include the names and period of occupation for **all ADF personnel, civilians and children** you share(d) with.
MWD - (Do not include recognised dependants) Include the names and period of occupation for **all ADF personnel, civilians and children** you share(d) with.

ADF Personnel		Name	Rent contribution (if applicable)
Employee ID	Rank/Title		
			\$
			\$
			\$
			\$
			\$

If you share the property with more than five (5) people please provide their details on a separate sheet.

5. Do you own your Own Home or are you purchasing your Own Home in this posting locality? Yes Please provide these details to your regional DHA office.
No

6. Declaration by member Please tick the boxes and sign below to confirm your understanding.
 I confirm that there has been **no other change** to the details supplied in my original Rent Allowance application
 I have attached a **lease/statement** indicating the WEF date of the new rent amount
 I have attached a **rent receipt** showing the payment of the changed rent amount

- The information I have provided in this form is true and accurate.
- I am aware that the giving of false or misleading information, documents or statements to Defence Housing Australia or the Department of Defence is a serious offence under the *Commonwealth Criminal Code 1995* and the *Defence Force Discipline Act 1982* and that this legislation imposes substantial penalties, including imprisonment, for committing these offences.
- I understand that any entitlements provided to me as a result of such conduct may be recovered.

Signature

Date