



Application to operate a business from home

Please submit the completed application to your local DHA Housing Management Centre.



Attach a signed copy of the *Certificate of Currency*.

SECTION 1 – Applicant's details

Full name (person operating the business)	<input type="text"/>
Phone number	(<input type="text"/>) <input type="text"/>
Email	<input type="text"/>

SECTION 2 – Member's details

Full name	<input type="text"/>
PMKeys	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	State <input type="text"/> Postcode <input type="text"/>
Phone number	(<input type="text"/>) <input type="text"/>
Email	<input type="text"/>

SECTION 3 – Business details

Type of business	<input type="text"/>
Insurance company	<input type="text"/>
Policy number	<input type="text"/>

SECTION 4 – Declaration

In applying for approval to operate a business from home, I agree to the following:

- I am a recognised dependant of the serving member.
- I will provide DHA with a copy of all appropriate information relating to the operation of the home business, including but not limited to, insurances (cover note/certificate of currency), business registration details, Government approvals etc.
- I will hold all appropriate insurance, including public liability to at least \$10 million for any single event.
- Any requests for modifications to make the premises suitable for the operation of the home business will be forwarded to DHA for approval, prior to any work commencing (approval is conditional upon the requirements of the Owners Corporation and Base Commander, if applicable, and DHA's consent).
- If and when approved, any modifications to the property will be at my own expense.
- I will 'make good' any modifications to the premises at the end of the tenancy or upon cancellation of this approval.
- I am responsible for any non-fair wear-and-tear or accelerated deterioration to the property, including fixtures and fittings.
- The ongoing operation of a business at the premises must be in accordance with the requirements of any relevant authority such as, but not limited to DHA, the Owners or Government authorities.
- Approval is based upon the information provided by the applicant at the time of the application. DHA must be notified of any changes to these details; and I understand that any changes may void the current approval.
- The approval is not transferable to any other party or premises.
- Approval may reasonably be revoked by DHA giving 21 days written notice if the above conditions are not complied with.

Applicant's
Signature

Date

Member's
Signature

Date