

Note: The appointment of an agent remains in effect unless revoked in writing by the Defence member. It is the member's responsibility to advise Defence Housing Australia of any change in circumstance that may affect this appointment.

Reason for use of appointment of agent form

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(e.g. PVI at 1 Smith Street, Smithville expected uplift date 01/03/2012)

Member's details

Service number	<input type="text"/>	Employee ID	<input type="text"/>	Rank	<input type="text"/>
Family name	<input type="text"/>	Given name(s)	<input type="text"/>		
Address of Service Residence	<input type="text"/>				
	<input type="text"/>				
	State	Postcode			
Contact phone number(s)	Work ()	Home ()		Mobile	
	<input type="text"/>				
	<input type="text"/>				
Email	<input type="text"/>				

Authorised agent's details

Family name	<input type="text"/>	Given name(s)	<input type="text"/>		
Address	<input type="text"/>				
	<input type="text"/>				
	State	Postcode			
Contact phone number(s)	Work ()	Home ()		Mobile	
	<input type="text"/>				
	<input type="text"/>				
Email	<input type="text"/>				

to act as an agent on my behalf for:




Ongoing maintenance requests for Service Residence

The agent named above is authorised by me to request maintenance work to be conducted on my Service Residence. I authorise the agent to incur the costs of that maintenance on my behalf. I fully accept the decision of my agent in regard to incurring these costs.

Vacation of Service Residence

I am also aware that my agent will accept full responsibility on my behalf at the Pre-Vacation Inspection for items determined to be the standard carpet cleaning expenses and for any non-fair wear-and-tear items identified at that inspection. I authorise my agent to incur agreed actual potential costs details and as explained on the signed Tenant Acknowledgment Form (TAF). I fully accept the decision of my agent in regard to all aspects associated with return/acceptance of my Service Residence to Defence Housing Australia.

Signatures

	Member's signature 		Date	<input type="text"/>
Agent	Member's name	<input type="text"/>		
	Agent's signature 		Date	<input type="text"/>
Defence Housing Australia representative	Name	<input type="text"/>		
	Signature 		Date	<input type="text"/>